



The Mid-Western Cancer Foundation Ltd., Cancer Support and Information Centre,  
Mid-Western Regional Hospital, Dooradoyle, Limerick  
T: 061 210979 M: 085-1261188 [www.mwcf.ie](http://www.mwcf.ie)

## **Fund Raising and Donations Policy**

**Policy:**

The Mid Western Cancer Foundation is responsible for co-ordinating all approved fund-raising activity for the benefit of the Foundation. The key aim is to ensure that money obtained through fundraising or donated is used both efficiently and effectively to benefit patients with cancer.

The Foundation welcomes the support of any volunteer fundraising events or donations. All events should be conducted in accordance with the "Guiding Principles for Fundraising" published by the Irish Charities Tax Research Ltd. (October 2007).

**Procedure:**

Where possible the Foundation should be informed in advance of any fundraising activity so that support and advice may be given.

The Foundation will accurately describe it's activities and needs.

The Foundation will ensure that any money received will be used solely to further the Foundations aims.

If donations are made for a specific purpose this will be considered and communication will take place between the fundraiser and a foundation member.

The Foundation will publish an annual report showing details of income and expenditure.

**A) Donations:**

The Foundation will:

- Provide information on ways to donate. See appendix 1 and information booklet.
- Facilitate receipt of donation.
- Issue acknowledgement letters.

**B) Fundraising:**

The Foundation will:

- Provide information for people involved in fundraising. See "Fundraising" on website and in information booklet.
- Once aware of a fundraising activity the Foundation will supply a fund- raising pack and acknowledgement letter in support of the activity.
- Facilitate the receipt of funds raised.
- Issue acknowledgement letters.

**Feedback:**

All feedback, comments and complaints are welcome and should be addressed to [info@mwcf.ie](mailto:info@mwcf.ie) or in writing to

The Mid-Western Cancer Foundation LTD.,  
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Dooradoyle,  
Limerick.

Where a concern or complaint is raised, it will be dealt with in accordance to the Foundations complaint policy.